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17 August 1977

MEMORANDUM FOR: Mr. Benjamin C. Evans  
MAG Advisor

STATINTL FROM:   
MAG Co-Chairperson

SUBJECT: Elimination of Agency Telephone Directories

STATINTL 1. At their meeting on 10 August, the MAG members expressed considerable concern about the proposed Agency program to eliminate telephone directories. A number of the members felt that while this action is obviously aimed at preventing any future events such as  approach to the  it is likely to create more of a problem than it will solve.

STATINTL

2. Certainly the absence of phone directories will not prevent employees or even former employees from considering the compromise of information. Many employees already maintain classified phone lists far more sensitive from a cover standpoint than the ones that are being removed. For the analytical components of the Agency, the removal of the phone directories is likely to work a serious inconvenience.

3. None of the MAG members had any suggestion as to what other steps the Agency might take to protect phone directories, but those at the meeting were unanimous in hoping that this idea would be reconsidered.

STATINTL

cc: All MAG members

This Notice Expires 1 July 1978

STATINTL

COMMUNICATIONS

20 July 1977

AGENCY TELEPHONE DIRECTORIES

1. Future editions of the Agency telephone directory will contain only organizational and functional sections and instructions on use of the telephone. There will be no alphabetical listing of personnel by name. This decision is based on reasons of cover and security.

2. Black and red line telephone extensions for Agency employees can be obtained from the Agency operator, extension 70. Secure voice extensions can be obtained from the Secure Voice Information Operator on Tandem Switch, extension [ ] Employees are still required to report any changes in telephone extensions and room numbers to their administrative officer who will have the information recorded with the Agency operator.

3. When a new Agency telephone directory is distributed within the next few months, all copies of the present Combined Telephone Directory must be turned in to the component control point. Operating Officials will ensure that this is done.

4. Component telephone directories containing the names of employees are to be discouraged and may not be published unless an exception is granted by the Executive Advisory Group.

5. The Office of Security will furnish guidance to components or employees concerning any questions regarding this notice. Inquiries should be directed to the Physical Security Division, extension [ ]

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

MICHAEL J. MALANICK  
Acting Deputy Director  
for  
Administration

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